

Kathy Richards Management

201 South Curry Street • Ironwood, Michigan 49938

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www.kathyrichards.com • Toll Free: (888) 576-6468

Equal Housing Opportunity



the
"CAREtakers"



This institution is an equal opportunity provider and employer.

PERSONAL REFERENCE CHECK VERIFICATION

REFERENCE: _____

DATE: _____ TIME: _____

COMPANY/RELATIONSHIP: _____

APPLICANT: _____

DEVELOPMENT NAME: _____

TELEPHONE #: _____

ADDRESS (IF MAILING): _____

***CAN'T BE FRIENDS OR FAMILY**

I authorize Kathy Richards Management, its subsidiaries, or its managing agents to investigate my rental history. The investigation may include, but is not limited to, the questions listed below.

Signature

Date

Signature

Date

Note to Applicant/Tenant: You do not have to sign this form if either the requesting organization or the organization supplying the information is left blank"

1. How do you know the applicant(s)? _____
For how long have you known the applicant(s)? _____
2. Does this person keep their surroundings neat and tidy? _____
3. Does this person respect the rights and privacy of others? _____
4. Does this person keep their financial obligations? _____
5. Would you rent an apartment to this person? _____
6. What was their most recent address? _____

COMMENTS: _____

Print Name

Signature

Date

PLEASE RETURN THIS FORM TO:

FAX: _____

PHONE: _____

(over)

031-10/10

PENALTIES FOR MISUSING THIS CONSENT:

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD, and any owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000.00. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at **208(a) (6) (7) and (8).** Violations of these provisions are cited as violations of 42 USC Section **408 (a) (6) (7) and (8).**

**TDD NUMBERS: Michigan 800-649-3777
Wisconsin 800-947-3529**

Illinois 800-526-0857

**Ohio 800-877-8339
Indiana 800-743-3333**

OFFICE USE ONLY:



We encourage and support the nation's affirmative housing program in which there are no barriers to obtaining housing because of race, color, religion, sex, national origin, handicap or familial status.

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